**Checklist: feedback session according to doctoral regulations 2012 / 2021**

This form must be completed, signed and uploaded to **DocGS** under “feedback session”.

In the feedback session, the supervisor and the doctoral student discuss the progress of the doctoral project and the further procedure. It takes place at the latest 4 semesters after entry into the TUM-GS and must be documented in writing using this report form.

First name Surname of the doctoral candidate

* **Doctoral Regulations 2012**

**Part 1 - University public seminar lecture or lecture at a scientific conference**

The university public seminar lecture can be replaced by a lecture at a scientific conference.

|  |
| --- |
| Title of the lecture: |
| Name of the event/ Or scientific conference: |
| Venue of the event: |
| Held on: |

**Part 2 - Interim report**

* Interim report available. **Copy enclosed**, or
* Interim report has been replaced by publication if it reflects the results comprehensively. **Copy enclosed**

**Part 3 - Updated supervision agreement**

* The supervision agreement is still current and will, therefore, not be revised
* The supervision agreement has been updated and uploaded in DocGS

**Part 4 - Consultation with the mentor**

Consultation between mentor and doctoral candidate took place on**:**

**Part 5 - Feedback meeting with first supervisor**

The feedback meeting with the first supervisor took place on: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The basis for the feedback meeting are the points mentioned above.

The feedback meeting discussed the progress of the doctoral project and the further procedure.

In the case of external doctoral candidates, the academic integration into the scientific environment is discussed and recorded in detail. **Report enclosed**

* **Doctoral Regulations 2021**

**Part 1 - University public seminar lecture or written interim report**

* University public seminar lecture

|  |
| --- |
| Title oft the lecture: |
| Name of the event: |
| Venue of the event: |
| Held on: |

* Written interim report. **Copy enclosed.**

**Part 2 - Consultation with the mentor**

Consultation between the mentor and the doctoral candidate took place on:

**Part 3 - Feedback meeting with supervisors**

The basis of the feedback session is the presentation or the written interim report and the consultation with the mentor.  
The feedback session took place on: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

In the case of external doctoral candidates, the academic integration into the scientific environment is discussed and recorded in detail. **Report enclosed**

Info: Additional supervisors, mentors or other persons determined by mutual agreement between supervisors and doctoral candidates can participate in the feedback discussion according to the respective graduate centre.

**Part 4 - Documentation of the feedback meeting**

The results of the feedback meeting have been documented. **Copy enclosed**

**Part 5 - Updated supervision agreement**

Based on the feedback meeting, the supervision agreement was updated

* The supervision agreement is still current and will, therefore not be revised
* The supervision agreement has been updated and uploaded in DocGS

|  |
| --- |
| We hereby confirm the accuracy of the information provided  , \_\_\_\_\_\_\_\_\_\_\_ Place Date Doctoral candidate  , \_\_\_\_\_\_\_\_\_ Place Date Supervisor |